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Normal Bulletin, February, 1919

State Normal School for Women at Harrisonburg (Harrisonburg, Va.)

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VOL. XI, No. 2

FEBRUARY, 1919

The Normal Bulletin



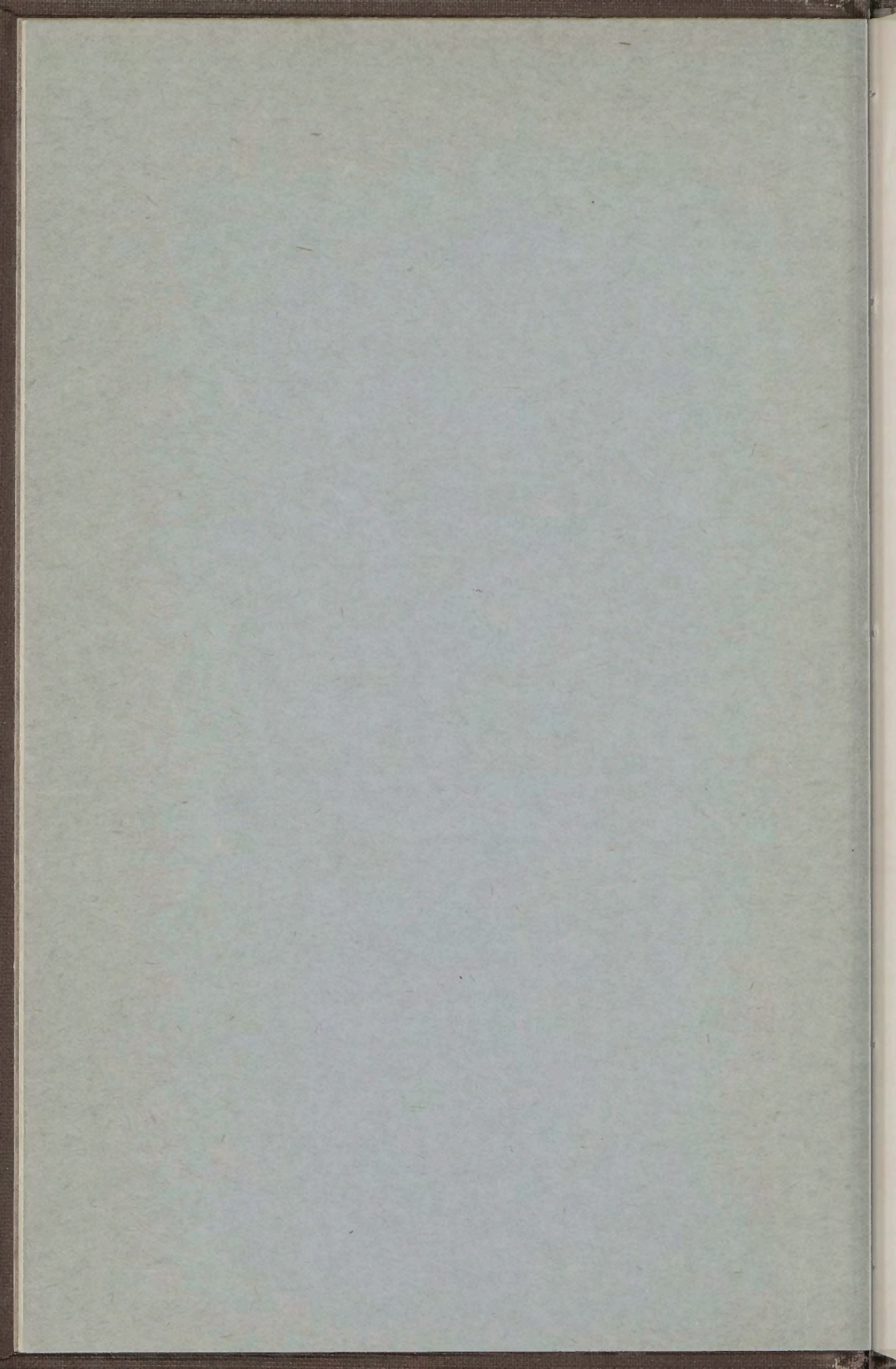
STATE NORMAL SCHOOL

HARRISONBURG, VIRGINIA

SUMMER SESSION, 1919
FOR MEN AND WOMEN

FIRST TERM—JUNE 16-JULY 25

SECOND TERM—JULY 28-AUGUST 29

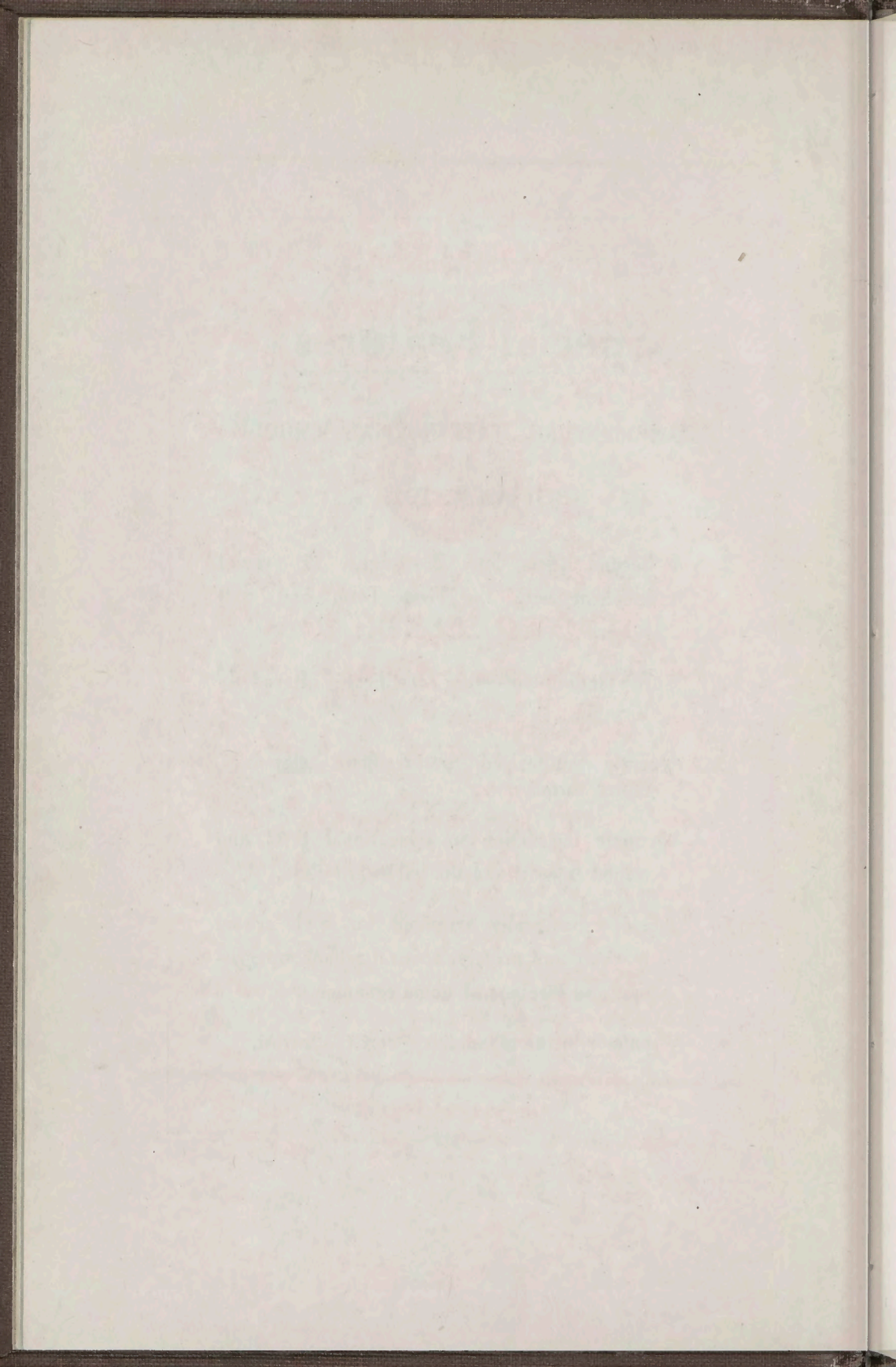


Special Features

HARRISONBURG STATE NORMAL SCHOOL

SUMMER, 1919

1. A Second Term, July 28 - August 29—credit identical with the First Term and cost lower.
2. Work leading to every certificate offered in Virginia.
3. Recently authorized postgraduate classes—either term.
4. Adequate instruction in educational tests and measurements, and the backward child.
5. Courses specifically arranged for high school teachers and principals, rural school supervisors, and teachers of home economics.
6. A summer in the mountains—cost the lowest.



STATE NORMAL SCHOOL

HARRISONBURG, VIRGINIA



SUMMER SESSION, 1919

FOR MEN AND WOMEN

FIRST TERM, JUNE 16-JULY 25

SECOND TERM, JULY 28-AUGUST 29

Students may enter at the beginning of *either term* of the Summer Quarter. Attendance during *three full quarters, whether consecutive or not*, will be considered as one school year, and so credited for any of the diplomas and certificates offered by this school.

THE NORMAL BULLETIN

Published by the State Normal School for Women, at Harrisonburg, Virginia. Issued six times a year. Entered as second-class matter March 2, 1909, at the postoffice at Harrisonburg, Virginia, under the Act of July 16, 1894.

OFFICERS OF ADMINISTRATION FOR THE SUMMER QUARTER

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WILLIAM T. SANGER, Ph. D.

Director of the Summer Session

WILLIAM H. KEISTER

Supervisor of State Examinations

JOHN W. WAYLAND, Ph. D.

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Dietitian and Director of the Dining Hall

JAMES H. DEYERLE, M. D.

School Physician

ETHEL GODFREY, R. N.

School Nurse

ANNIE DEANE DOWELL

Assistant to the Director

JOSEPHINE MOORE

Secretary to the Director

ANNIE S. DWYER

Postmistress and Clerk

DICK BOWMAN

ANNA RACHEL ALLEN

Assistants in the Library

FACULTY FOR THE SUMMER QUARTER

JOHN W. WAYLAND.....*History*

B. A., Bridgewater College; professor of history, Bridgewater College; instructor in history, University of Virginia; Ph. D., University of Virginia; instructor in University of Virginia summer session; master in history and English, Jefferson School for Boys; author of *The German Element of the Shenandoah Valley of Virginia*; *The Political Opinions of Thomas Jefferson*; *Sidney Lanier at Rockingham Springs*; *A History of Rockingham County, Virginia*; *How to Teach American History*; former secretary, Association of Secondary Schools and Colleges of Virginia; State Normal School, Harrisonburg, 1909—.

JAMES C. JOHNSTON.....*English*

Student, Columbian University; student, Georgetown College; student, Johns Hopkins University; instructor, Mercersburg Academy; instructor in English, German, and science, Harrisonburg High School; instructor in Winchester Summer School; author and editor; State Normal School, Harrisonburg, 1909—.

WILLIAM D. SMITH.....*Geography and Biology*

B. A., M. A., Amherst College; principal, Port Jervis, New York; superintendent and principal, Warwick, New York; headmaster, Bon Air School for Boys; principal, Scottsville High School; student in biology and education, University of Virginia summer session; instructor in agriculture and geography, Winchester Normal Institute; Harrisonburg, summer session, 1910—.

W. D. G. WINE.....*English*

Graduate, Augusta Military Academy; student, University of Virginia; principal of school at Front Royal, Va.; instructor, Woolwine School, Tennessee; principal of school, Monticello, Fla.; supervising principal, De Funiak Springs, Fla.; student, University of Chicago; principal, Woodstock High school; instructor, Winchester Summer Normal Institute; Harrisonburg, summer session, 1911—.

*The instructors are arranged in the order of the dates of their first appointment to the Summer Session.

ETHEL SPILMAN.....*Supervisor of Training*

A. B., Presbyterian College for Women, North Carolina; student, University of North Carolina, summer term, Summer School of the South; Teachers College, Columbia University, summer; teacher, Lynwood College, and public schools, North Carolina; State Normal School, Harrisonburg, 1911—.

NEWTON D. COOL.....*Education and Civics*

B. E., Bridgewater College; student, Valley Normal, West Central Academy, Shenandoah Collegiate Institute; teacher and principal, public schools; principal, Winchester Public Schools; local manager and instructor, Winchester Summer Normal Institute, six years; president, conference for principals of State Teachers Association; Harrisonburg, summer session, 1912—.

HENRY A. CONVERSE.....*Mathematics*

B. A., Hampden-Sidney College; Ph. D., Johns Hopkins University; instructor in Mathematics, Shenandoah Valley Academy, Winchester, Virginia; instructor in mathematics, Johns Hopkins University; professor of mathematics, Davis-Elkins College; instructor in the University of Virginia Summer School; head of department of mathematics, Baltimore Polytechnic Institute; Harrisonburg, summer session, 1912—.

ADA ELIZABETH BAUGH.....*Education*

Student, University summer school, Teachers College, Columbia University; critic teacher, State Normal School, Harrisonburg, State Normal School, Montclair, New Jersey; teacher in practice school for Teachers College, Columbia University; supervisor of elementary schools, Garrett County, Maryland, and Plains and Linville Districts, Rockingham County, Virginia; Harrisonburg, summer session, 1913—.

MARY LOUISE SEEGER.....*Education*

Diploma, Kindergarten Training School, Indianapolis, Indiana; B. S., Columbia University; Diploma in Kindergarten Supervision, Teachers College, New York City; director of kindergarten, Michigan City, Indiana; director of kindergartens, public schools, Harrisonburg; State Normal School, 1913—.

EDNA T. SHAEFFER.....*School Music*

Pupil of Dennee, New England Conservatory of Music, Boston; student in school music and pipe organ, Teachers College, New York City; instructor in piano, pipe organ, and theory, Athens College, Athens, Alabama; teacher of private classes; instructor, Harrisonburg, summers of 1913 and 1914; State Normal School, Harrisonburg, 1915—.

ESTHER BUCKLEY.....*Manual Arts*

Diploma in manual arts, State Normal School, Harrisonburg; teacher of Home Economics and manual arts, public schools; assistant in manual arts, State Normal School, Harrisonburg; B. S., State Normal School, Harrisonburg; Harrisonburg, summer session, 1916—.

ORRA ELIZABETH BOWMAN.....*Observation Classes*

Student, Shenandoah Normal College, Northwestern University, University of Virginia, summer term; teacher, public schools; critic teacher, State Normal School, Harrisonburg, 1910—.

JAMES THOMAS WALKER.....*History*

B. A., Randolph-Macon College; M. A., University of Virginia; principal, West Point Academy, Va.; instructor in Latin and Teutonic languages, University of Virginia; professor of history and English literature, Rawlings Institute; superintendent, city schools, Ga.; conductor, summer normals, Ga.; assistant in English literature, University of Virginia; principal, high school, High Point, N. C.; instructor summer normal, Fredericksburg, two summers; instructor in history, Richmond City summer normal, four summers; principal, Buchanan School, Richmond; Harrisonburg, summer session, 1917—.

KATHRYN B. ROLLER.....*Manual Arts*

Graduate in manual arts, State Normal School, Harrisonburg; teacher of drawing, Hampton, Va.; Harrisonburg, summer session, 1917—.

ETHEL GODFREY.....*School and Home Nursing*

Graduate, Charing Cross Hospital, London, England; R. N., State of South Carolina; ten years resident nurse, Anderson, S. C.; resident nurse, Chicora College for Women, Columbia, S. C.; professional nurse, State Normal School, Athens, Ga., and Crawford Long Infirmary, University of Georgia; State Normal School, Harrisonburg, 1917—.

GEORGE W. CHAPPELEAR, JR., ...*Biology and Agriculture*

B. S., M. S., Virginia Polytechnic Institute; instructor in agronomy, Virginia Polytechnic Institute; instructor in science and mathematics, Miller School; Harrisonburg, 1918—.

CHARLOTTE L. STOAKLEY.....*Education*

Graduate, Blackstone Female Institute; student, University Virginia Summer School; student of education and schools in Europe; student,

Columbia University; teacher and principal, public schools, Virginia; instructor in education and supervisor, normal training department, Blackstone College for Girls; Harrisonburg, summer session, 1918—.

ALICE LEE PENICK.....*School Music*

Student, University Virginia Summer School; student, Teachers College, New York City; Marcus Kellerman student in voice; teacher of school music, Richmond City night normal; supervising teacher of music, Richmond public schools; Harrisonburg, summer session, 1918—.

MARY V. YANCEY.....*Observation Classes*

Student, Randolph-Macon Woman's College; graduate, State Normal School, Harrisonburg; teacher, public schools; critic teacher, Harrisonburg, 1918—.

KATHRYN ALICE LOOSE.....*Physical Education*

Student, Carroll College, Wisconsin; student, University of Wisconsin; Diploma, State Normal School, Harrisonburg; teacher, public schools; Harrisonburg, summer session, 1918—.

CLYDE KAGEY HOLSINGER.....*Education*

B. A., Bridgewater College; M. A., George Peabody College for Teachers; principal high schools at Weyers Cave, Spring Creek, Mount Jackson, Ore Bank, and Lawrenceville, Virginia—.

ELIZABETH HENDREN NICHOL.....*Home Economics*

Diploma in home economics, State Normal School, Harrisonburg; assistant in home economics and B. S. in home economics, State Normal School, Harrisonburg.

ANNYE ALLISON*Drawing*

B. L., M. L., Woman's College, Richmond; student, University of Virginia summer school; special student elsewhere; teacher, public and private schools; art teacher public and private schools; principal, Bethlehem School, Richmond; assistant supervisor of drawing, Richmond Public schools; teacher of drawing in various summer normals—.

JAMES GAILLARD SCOTT.....*Mathematics*

B. A. Hampton Sidney College; teacher, public elementary and high schools; head department mathematics, Petersburg High School—.

RUTH WITT*Education*

Diploma, State Normal School, Harrisonburg; Teacher, Roanoke City Schools; assistant in education, State Normal School, Harrisonburg; B. S., State Normal School, Harrisonburg—.

CLYDE P. SHORTS.....*Education*

Graduate, Edinboro State Normal, Edinboro, Pa.; student, three and one-half years, University of Pittsburgh, department of education; student, Pittsburgh School of Childhood; head of normal department, Horner Institute, Fairview, Mo.; principal of schools, Snow Shoe, Pa.; instructor in science, Braddock High School, Braddock, Pa.; principal of Monaca, (Pa.), High School; instructor in science, Harrisonburg High School.

MRS. W. G. LE HEW.....*Writing*

Student, Valparaiso University; student, State Normal School, Harrisonburg, summer sessions; teacher and principal, public schools, Illinois and Virginia; teacher, public school, Harrisonburg—.

ZOE PORTER*Education*

Graduate, Davenport College; student, Teachers College, Columbia University, summer; primary supervisor, Elizabeth City, N. C.; supervisor, Halifax County, N. C.; teacher, North Carolina State College; critic teacher, State Normal School, Harrisonburg, 1918—.

LOU SHELTON ZOELLER.....*Observation Classes*

Graduate, State Normal College, Greensboro, N. C.; primary teacher, Elizabeth City, N. C.; teacher, North Carolina State College, summer.

VIRGINIA BUCHANAN.....*Observation Classes*

Graduate, State Normal School, Harrisonburg, Virginia; Post-Graduate work Harrisonburg Normal School, summer session; primary teacher, Fort Loudoun Seminary, Winchester, Virginia; primary teacher, Chester Agricultural High School; teacher, public school, Harrisonburg, Virginia.

NOTE—*The above list contains only the names of instructors who will do regular class work in the summer school throughout a term of at least six weeks. In addition to these regular instructors, a considerable number of prominent specialists in various lines will conduct classes and give lectures, each remaining at the school for several days, usually a week, and sometimes longer.*

GENERAL STATEMENT

The Summer Session of this school is conducted under the auspices of the State Department of Public Instruction. In the First Term the registration and tuition fees paid by students are remitted to the State Superintendent and all expenses of instruction and maintenance other than of the boarding department are paid by him. In the Second Term the expenses are met by the State Normal School. The school is maintained primarily for the training of teachers for the public schools of the State, and its courses are outlined with special reference to the requirements of the State Board of Education for the various teachers' certificates, which are granted upon completion of the courses in a satisfactory manner.

SUMMER QUARTER

The school year is divided into four quarters of about twelve weeks each, any three of these, whether consecutive or not, counting as one full year. The Summer Quarter is just as much a part of the regular work as the other quarters. It is divided into two six-weeks' terms. Students may enter for either one or for both terms, the work of each term being arranged as a complete unit in itself. On account of the length of term, the location of the school, and the facilities offered by it, the advantages here are equal to those at any school of the State, and superior in some respects.

The work of the Summer Session is arranged with the needs of six groups of teachers and students in view, namely:

1. Teachers desiring to secure the Elementary Professional Certificate for either Primary Grades or Grammar Grades.
2. Graduates of four-year high schools on the accredited list desiring to secure the Second Grade Certificate.
3. Applicants for State Certificates to be obtained by State Examinations—First Grade, Second Grade, and Provisional Certificates—and for extension of certificates.

4. Young women desiring to obtain credit toward one of the diplomas, certificates, or the B. S. Degree of the State Normal School.

5. Teachers and others who desire classes in certain subjects for general improvement, for preparation for entrance at college or normal school, for making up deficiencies, etc.

6. Home Demonstration Agents and special teachers of Home Economics who seek further training in their chosen fields. This school provides training under the Smith-Hughes Law.

Full credit will be allowed for work completed in the Summer Quarter. Special attention is called to the fact that those who desire to do so may remain at the school for a *second term* during the summer and thus complete a *full quarter's* work for credit toward the diplomas and certificates of the school. Each term counts as one-half of a quarter.

During the Summer Quarter men are admitted on the same basis as women.

Attendance during the Summer Quarter has been large; and the work has been unusually thorough and hardly surpassed in any summer school. The excellent results obtained in the examinations testify as to the quality of the work done and the faithfulness of the students.

LOCATION

The city of Harrisonburg is most favorably situated in the heart of the beautiful Shenandoah Valley about 1500 feet above the sea level. It is on the Manassas division of the Southern Railway, is the terminus of the Valley Railroad of Virginia (operated by the Baltimore and Ohio) and by means of the Chesapeake Western is in close reach of the Norfolk and Western system *via* Elkton, which is 18 miles distant. At Staunton—26 miles away—connection is made with the main line of the Chesapeake and Ohio Railway, and at Lexington and Buena Vista with the James River Division of the same road. A map showing location is printed on the back cover of this announcement.

The climate is, with rare exceptions, not subject to extremes of heat and cold, and in point of healthfulness is unsurpassed in Virginia. The city has, for many years, been a refuge in summer for residents of the tidewater sections and the eastern cities by reason of its complete immunity from malaria; and with its bracing mountain air and pure freestone water it has for a number of years been exempt from fevers and endemic diseases. Several well known summer resorts and medicinal springs are not far from the town. The public water supply is brought by pipeline from mountain streams thirteen miles distant. No purer water can be found anywhere.

These advantages for summer school work are of the greatest importance, as good results cannot be obtained where the climate is oppressively hot and moist, or where there is liability of fever on account of poor water-supply and sanitation. It is justly claimed that the climatic conditions here are such as to make the conditions for summer work far more desirable than at most summer schools.

The school grounds comprise forty-nine acres of land, with a splendid frontage on South Main Street. The site commands a magnificent view of the surrounding valley in every direction, from the Blue Ridge to the Shenandoah Mountains, and adjoins one of the best residential sections of the city. The combination of city and country features makes the situation ideal for an educational institution.

Harrisonburg claims every advantage of location, accessibility, water and sewerage, electric light, mail and telephone facilities, and proximity to white population. It enjoys a combination of healthful environment, sanitary comforts, and a wholesome social and religious atmosphere. There is no better location in the State for a summer school.

BUILDINGS AND EQUIPMENT

Ten buildings are now in use on the school grounds, namely, an academic building (Maury Hall), three dormitories, three cottages, a barn, a laundry, and a building containing offices, library, and auditorium. These buildings are modern in every

respect. They have stone walls, tile roofs, hardwood floors, and are heated, ventilated, and lighted in the most approved manner. All windows and doors in all buildings on the school grounds are adequately screened. The most modern sanitary appliances are used. The buildings are comfortably and substantially furnished. Laboratory equipment is provided for work in Sewing, Cooking, Manual Training, Nature Study, Physics, Chemistry, Biology, and Agriculture.

The school has its own postoffice and students should have their mail addressed, "Normal Station, Harrisonburg, Va."

LIBRARY

The Library contains an excellent assortment of about 6,000 valuable reference books in all the departments of the school, as well as a good variety of works of fiction. All the more important general and educational periodicals are kept on file. It is open all day and in the evening, on every day except Sunday. This offers a cool place to work.

FACULTY

The instructors during the summer session are regular members of the faculty of the State Normal School, or are well-known educators of wide experience, who have taught here or in other summer schools and know what those in attendance need. Attention is asked to the large number of instructors. This enables the school to secure specialists, and to provide a variety of courses. It also makes possible a division of large classes into sections, thus providing a more extensive daily schedule than most summer schools can offer, and enabling those in attendance to register for almost any combination of classes. The classes being smaller than at most summer schools, better attention can be given to the students.

SCHOOL SPIRIT

This institution, though young, has developed a unique school spirit. The loyalty, enthusiasm, co-operation, and devotion to

hard work of the winter session are carried over in full measure to the Summer Quarter. Teachers are certain to carry the "Harrisonburg spirit" into their schools; it vitalizes school and community activities.

OBSERVATION CLASSES

Realizing the importance of observation in the training of teachers, this school will make every effort to provide proper facilities for this part of the work of the summer session. During the First Term regular teachers of the Training School will have charge of groups of children in the various primary and grammar grades. The classes will be in session during the morning of each school day throughout the entire six weeks. Observations will be followed by two meetings a week with the instructors for discussion of the work observed. While intended especially for professional students, those who are not taking a Professional Certificate course may be permitted to observe the work of these classes. All students who are required to take observation work must arrange their programs with the Supervisor of Training, and others who desire to attend these classes should also consult her and obtain permission before going to the school rooms.

PHYSICAL CULTURE AND RECREATION

A large gymnasium has been equipped with the usual apparatus for individual use and also a full complement of dumbbells, Indian-clubs, wands, etc., for drills. Adjoining the gymnasium are locker rooms with a large number of steel lockers for the use of students. Shower baths are provided on the same floor with the lockers. Three tennis courts, a basket-ball court, and a hockey field, are at the disposal of those who seek outdoor games. The surrounding country affords ample opportunity for pleasant and interesting walks and mountain climbs.

Systematic instruction will be offered in physical culture, both in the gymnasium work and in outdoor games, and no charge will be made for this or for the use of apparatus. No

special gymnasium suit will be required; but it is requested that tennis shoes, or other soft-soled shoes, be used on the floor of the gymnasium and on the tennis court.

· HEALTH

Health conditions at Harrisonburg are notably superior. To meet any emergency that might arise the school employs a physician and resident nurse. It maintains an infirmary and nearby is a modernly equipped hospital. Every health safeguard is exercised. No charges are made for use of infirmary and services of nurse.

RURAL EDUCATION AND SUPERVISION

Opportunities are offered at this summer school to those who are interested in rural school supervision and the various the formation and management of school improvement leagues, and conferences. The general improvement of rural school conditions will be considered from many standpoints and in a very practical manner. Note the special course in rural supervision outlined elsewhere in this catalog.

The introduction of industrial subjects in the schools, and the formation and management of school improvement leagues, of tomato clubs, of canning clubs, of poultry clubs, of corn clubs, and similar organizations, will receive much attention.

In this connection special attention is called to the courses in Manual Arts; the courses in Home Economics; the courses in Nature Study, Elementary Agriculture, and School Gardening. With this variety of regular courses and the special lectures, demonstrations, and conferences, teachers and others interested in rural life and rural education can readily arrange a most helpful and interesting program for the summer session.

Besides the regular faculty of the school it is planned to have in attendance during a portion of the time the Special Agent in charge and others connected with the Home Demonstration Work in Virginia, representatives of the State Department

of Health, the State Department of Public Instruction, the Co-operative Education Association, and United States Government Departments—all experts along some particular line of rural life and rural education.

A meeting of the leaders in charge of the Home Demonstration Work in Virginia and the girls of the canning clubs will be held during the first week of the Second Term. This will be of considerable interest to all teachers and young women in the country, *especially in post-war times.*

SPECIALIZED HOME ECONOMICS

Under the Smith-Hughes Law providing national aid for the special training of Home Economics teachers and workers, this school will offer this year, for the first time in the summer, courses in methods of teaching, in practice teaching, and practice house work, and related subjects. These courses are designed in particular for those now working under the Smith-Hughes grant, but will not be confined to these. This provides exceptional opportunities to perfect qualifications. Send for special bulletin outlining the courses.

CHAPEL AND SUNDAY SERVICES

Each morning an assembly is held and brief chapel exercises conducted, the greatest care being taken to make them thoroughly non-sectarian. The ministers of the town are asked, from time to time, to take part in these services. There are eleven white churches in town, representing the following denominations: Baptist, Church of the Brethren, Church of Christ, Episcopal, Hebrew, Lutheran, Methodist, Presbyterian, Reformed Church, Roman Catholic, and United Brethren in Christ. These churches and their Sunday Schools cordially welcome the students. The student Young Women's Christian Association is in flourishing condition and keeps up its work during the summer, meetings being held one evening each week. The members of this organization assist in welcoming new students, and will be glad to help in any way possible.

EXCURSIONS

Saturdays will, for the most part, be used for excursions. A member of the faculty will direct each party. Trips to the following places and other points of interest are usually made, and are readily arranged at very little cost:

The Cyclopean Towers, or Natural Chimneys, Mt. Solon; Weyers Cave and the battlefield of Port Republic; the battlefield and caverns of New Market; the Luray Caverns; Massanetta Cave; the Natural Bridge and Lexington; Ashby's Monument; the Lincoln and Boone homes, Edom; the Rawley Springs; the Massanetta Springs; Washington City. The Committee on Excursions will publish a list soon after the term begins.

LECTURES AND ENTERTAINMENTS

A number of interesting and profitable lectures and entertainments will be given during the summer, at very slight cost, if any, to the students. An electric lantern is freely used for illustrating lectures and class work, and a motion-picture machine serves for both entertainment and instruction. Special programs will be given at the daily general assembly, and one or two evenings in each week, usually Friday and Saturday, will be occupied by exercises of general interest.

A "story-telling hour" and a "play hour" will be arranged, to be held at twilight on the lawn, and will be both profitable and enjoyable.

Three performances in modern drama will be given by the Clifford Devereux woodland players during the session.

POSITIONS FOR TEACHERS

A permanent record is kept of every student. The school aims to be of service in bringing students, who are being trained for positions as teachers, to the attention of educational authorities. While it is not possible to promise that positions will be secured for all who apply, especially in the case of students in attendance during the summer term only, yet it may be said that each year a number of applications for teachers cannot be supplied for lack of available persons.

CREDITS FOR SUMMER WORK

The instructors will keep the class grades and attendance of students. Absences or late entrance will be counted against the students in making up grades for class work. Students not desiring credit will be allowed great latitude in the choice of classes; those desiring credit should note the following requirements and suggestions.

Students may take work for any of the following, and must state at the time of registration which one of the five credits is desired:

1. Professional Certificates
2. Certificates for High School Graduates
3. Preparation for State Examinations
4. Renewal of Certificates
5. Credit at this State Normal School

I. PROFESSIONAL CERTIFICATES

The Summer School Professional Certificate was abolished last year by the State Board of Education. In its stead the Elementary Professional Certificate has been authorized. This Certificate may be obtained for work done entirely in the summer classes. The full course covers three six weeks' terms taken in three separate years—the same as has been required for the certificate which it replaces. Either the First or Second Year's work, for either primary or grammar grades, may be taken in either the First or the Second Term this summer. The Third Year's work will be given only in the First Term.

This certificate is considered to be of high rank, being much higher than a First Grade Certificate. This school offers fine facilities for obtaining this certificate for either primary or grammar grade work. Those who complete the school requirements satisfactorily will be certified to the State Department of Public Instruction for the certificate and will not be required to take any examination except those given in the regular class work at the school.

The following regulations of the State Board of Education give the new requirements for the certificate:

"The Elementary Professional Certificate is issued to applicants who complete one year of professional work at the standard normal school, based on a standard high school course or its equivalent, or who complete work required in summer courses at some university, college, or normal school, the summer courses of which are approved by the State Board of Education. This certificate is valid for six years and renewable for a similar period. The holder of this certificate is permitted to teach in the elementary grades."

Time Requirement.—It requires at least three six-weeks' summer terms which must be in three *separate* years to complete the course in the summer, leading to the Elementary Professional Certificate. This course must be completed within five years from its beginning. The certificates admitting to the course will be extended while the holders are taking the course. Moreover, in case it is impossible to complete the course, any term's work can be counted as meeting the summer school requirement toward the renewal of the certificate held.

Entrance Requirement.—All who desire to enter the course in the summer, leading to the Elementary Professional Certificate, *must* present at the time of registration *one* of the following:

1. A full First Grade Certificate (provisional certificates or those of any lower grade cannot be accepted) issued for satisfactory grades made on State Examinations; or—

2. A First Grade High School Certificate issued by the State Department of Public Instruction; or—

3. A letter from the high school principal certifying that the applicant for entrance has graduated from a fully accredited four-year high school with at least sixteen standard units; or in lieu thereof a diploma bearing on its face sufficient information to establish this fact; *and the high school in question must be on the accredited list for the year.*

NOTE—*Second Grade* High School Certificates cannot be accepted for entrance to the professional course. Training Class Certificates given for less than four years of combined high

school and normal training work cannot be accepted for entrance to the professional course.

Those who have started work on this course at some other school will please bring with them their reports for the work already completed. If the course was started at this school in a previous summer, it is not necessary to bring credentials as our office records are all that is necessary.

The Course.—All who enter the Elementary Professional Certificate Course for the first time this year will be required to take the First Year's work as outlined below. The work of the Second Year and of the Third Year may be completed in succeeding summer terms, *but three separate years must be used*. This requirement and this course are identical in all Virginia institutions. This summer the work of the full course will be offered in the First Term; the First and Second Year's work only will be offered in the Second Term.

FOR PRIMARY GRADES

First Year Course

1. Elementary Education—Education 113 (a), (b), or (c).
2. School Hygiene and Sanitation—Physical Education 114 (a), (b), or (c).
3. Methods in Reading—Education 116 (a), or (b).
4. Methods in Language—Education 118 (a), or (b).
5. Songs and Games—Music 109 (a), or (b) *and* Physical Education 121 (a), or (b).

Second Year Course

7. Child Study—Education 124.
8. School Hygiene—Physical Education 114 (c).
9. Methods in Reading (Second Part)—Education 126.
10. Methods in Language and Spelling (Second Part)—Education 128.
11. Public School Music—Music 111.

Third Year Course

12. Methods and Management—Education 114.
13. Nature Study and Home Geography—Biology 119.
14. Child Literature and History Stories—Education 125.
15. Drawing for Primary Grades—Manual Arts 111.
16. Primary Industrial Work—Manual Arts 112.
17. Observation (20 hours)—Education 119.

FOR GRAMMAR GRADES

First Year Course

1. Elementary Education—Education 113 (a), (b), or (c).
2. School Hygiene and Sanitation—Physical 114 (a), or (b), or (c).
3. Methods in Language and Spelling—English 116 (a), or (b).
4. Arithmetic and Methods—Mathematics 117 (a), or (b).
5. Songs and Games—Music 110 (a), or (b) *and* Physical Education 122, or 123.

Second Year Course

7. Principles of Teaching and Studying—Education 111.
8. Agriculture and Methods—Biology 124.
9. Methods in Language and Grammar—English 117.
10. Methods in Arithmetic (Second Part)—Mathematics 119.
11. Public School Music—Music 112.

Third Year Course

12. Methods and Management—Education 114.
13. Methods in Geography—Geography 114.
14. Methods in Literature and Reading—English 115.
15. Sixty hours selected from the following:
 - (a) Drawing—Manual Arts 113 and 111, or A.
 - (b) Industrial Work—Manual Arts 118.
 - (c) Domestic Economy—Home Economics 111, or 114.
16. Observation (20 hours)—Education 119.

If a student after completing all or any part of the Elementary Professional Certificate Courses desire to continue her work in the Normal School, such work as she has completed will be credited on the courses for a Collegiate Professional Certificate, Normal Professional Certificate, a State Normal School Diploma, or B. S. Degree. The work of each six-weeks' term counts as one-half of a quarter, or one-sixth of a full school year. By remaining at the school during both the First and Second Terms in any summer a full quarter's credit, one-third of an entire school year, may be obtained.

II. CERTIFICATES FOR HIGH SCHOOL GRADUATES

The graduate of a four-year high school can secure a certificate on which to teach only after taking work at a normal school, according to regulations put in force last year by the

State Board of Education. High School graduates looking forward to teaching should if possible attend a normal school for a full course of two years, or certainly for one year at least. If, however, necessity requires them to teach at once without this better preparation, they may secure a short-term teaching certificate under the following regulations:

"Graduates of standard four year high schools who attend a summer normal school for one term of six weeks, taking five classes, three of which must deal with methods of teaching, may be granted a Second Grade Certificate. Graduates of standard four year high schools who attend a summer normal school for two years of six weeks each, or who complete the course prescribed for normal training in certain high schools offered to graduates of a standard four year high school shall be given a Provisional First Grade Certificate to be converted into a regular First Grade Certificate after seven months of successful experience, or, in the event of required experience, shall be given at once a First Grade Certificate."

The course may be taken at this school in either the First Term or the Second Term this summer, the same credit being allowed in the two terms.

Entrance Requirement.—All who desire to pursue the work leading to the certificate for high school graduates must present on registration credentials certifying graduation from a standard, fully accredited high school. A letter from the principal, or the high school diploma will be acceptable credentials.

The Course.—The course is the same as that for first year of the Elementary Professional Certificate; either that for the primary grades or that for the grammar grades may be taken as outlined above.

If a student after completing this course decides to enter the Normal School for a course leading to the Collegiate Professional Certificate, Normal Professional Certificate, Elementary Professional Certificate, Diploma, or Degree, this completed work will be credited as six weeks of the required time. By remaining for both the First and Second Summer Terms a full quarter's credit, one-third of an entire school year, may be obtained on either a one-year certificate course, a two-year diploma course, or a four-year degree course.

III. PREPARATION FOR STATE EXAMINATIONS

Students who are not high school graduates, and who cannot attend during the regular session of the Normal School in order to obtain a certificate in this better way, will find that the work of the summer session is planned to help them prepare for the State Examinations. The examinations are given at the school at the close of the First Term of the Summer Quarter, the dates being July 25th and 26th, 1919.

First and Second Grade Certificates.—Examinations for these certificates will be given as usual. Persons not holding certificates may secure them by passing satisfactorily the State Examinations given here.

New regulations concerning First and Second Grade Certificates have recently been adopted by the State Board of Education. These should be studied carefully. As thorough instruction is given here in all the subjects required for these certificates, applicants may secure excellent preparation by attendance and faithful work. The success of those who prepared here for examinations in previous summers, as shown by the reports received, demonstrates the value of *six* weeks preparation under the direction of skilled instructors. As the number of instructors is large, the classes are comparatively small, which gives an additional advantage.

The Third Grade Certificate is no longer issued by the State Board of Education.

The following extracts from the new regulations of the Department of Public Instruction give the requirements for these certificates:

"The minimum academic training of an applicant to teach must obviously be reasonably in advance of the highest grade of work she may be called upon to teach. It is not conceivable that an applicant can be a successful instructor unless she have training at least two years in advance of the classes she must instruct. Therefore, the minimum requirement for a teacher in the standard high school must be collegiate work at least two years in advance of the high school requirement in any specific subject. The minimum requirement for an elementary teacher must be high school work at least two years in advance of the seventh grade. For this reason the requirements of the First Grade Certificate

are raised to a reasonable standard and after January 1, 1919, no applicant will be permitted to take the State Examination for the First Grade Certificate who cannot show academic training equivalent to at least the first two years of high school work. While the same limitation is not placed upon applicants for the Second Grade Certificate, the completion in a thorough manner of the first year of high school work is assumed.

"In the State examination, great importance will be attached to the form to be filled out by the applicant. This will give a series of questions to bring out the pertinent facts about the applicant's preparation, attitude and motives. This form must be carefully filled in and on it credit will be allowed as on any subject of the examination. Neatness, general style and handwriting will be counted on this form.

REQUIREMENTS FOR THE FIRST GRADE CERTIFICATE—

The applicant must be at least nineteen years old, must have had academic training equivalent to the first two years of high school work, must have taught successfully at least seven months, and must make a grade of not less than 85 per cent on the State examination. The subjects required for the First Grade Certificate and value of each are as follows, the form for the applicant being included:

Form giving information about applicant.....	10
Supplement to the Form (Theory and Practice).....	5
Mathematics—	
Arithmetic	10
Elementary Algebra to quadratics.....	5
English—	
Grammar and composition	10
English classics.....	5
History—	
American History.....	5
Virginia History.....	5
English History.....	5
Civics	5
Geography	5
Science—	
Physical geography or general science.....	5
Agriculture	5
Physiology and hygiene.....	5
Primary reading and methods.....	5
Spelling	5
Drawing	5
Total.....	100

"This certificate is valid for five years and renewable for a similar period. It permits the holder to teach in the elementary grades. An applicant who makes first grade averages, but has not the requisite experience or is not of required age, may receive a Second Grade Certificate convertible into the First Grade when the necessary requirements are met.

"REQUIREMENTS FOR THE SECOND GRADE CERTIFICATE.

—The applicant must be at least eighteen years old and must make a grade of not less than 75 per cent on the State examination. The subjects required for the Second Grade Certificate and the value of each are as follows, the form of the applicant being included:

Form giving information about the applicant.....	10
Supplement to the Form (Theory and Practice).....	5
Arithmetic	10
English grammar and composition.....	10
History—	
American History	5
Virginia History	5
Civics	5
Geography	5
Physiology and hygiene.....	5
Primary reading methods.....	5
Spelling	5
Drawing	5
<i>Total</i>	75

"The minimum grade for a Second Grade Certificate is 75 per cent of 75, or 56.25.

"This certificate is valid for two years and renewable for two. The holder may teach in the elementary schools.

"As before stated, graduates of standard four year high schools who have attended a summer normal for one term of six weeks, taking five classes, three of which must deal with methods of teaching, may receive a Second Grade Certificate.

"DIVISION OF THE EXAMINATION.—No division of the examinations can be permitted in the *regular* State examinations for First and Second Grade Certificates. *Applicants who attend summer normals* or institutes may be permitted to divide the course for the First Grade Certificate into two parts, to be completed in two consecutive summers. When this division is made Part I, outlined below, shall be taken the first summer and Part II the second summer. On completion of Part I, a Provisional First Grade Certificate will be issued. This certificate shall be valid for one year only, but it will be converted into a regular First

Grade if the holder completes Part II within a period of thirteen months from the date of the completion of Part I, provided the requirement as to teaching experience of seven months has been met.

"TIME OF HOLDING STATE EXAMINATIONS—Only one general State examination will be given each year. This examination will come towards the close of the rural schools and the exact date is given on Form E No. 18. However, a second examination will be given at the summer normal schools at the close of their summer sessions, and at such other centers as the Superintendent of Public Instruction may deem expedient. The State examination will be limited to two days or to one and one-half days.

"In the following division of subjects, Part I must be taken the first day and Part II the second day.

Part I. First Day	Part II. Second Day
1 hour Teachers' Form (including supplement)	1½ hours Geography
2 hours Mathematics	1 " Physiology
2 hours English	½ " Drawing
1½ hours History and Civics	½ " Spelling
	1½ " Science
	1 " Reading

"Examinations in the high school subjects, prepared by the Department of Education, will be given at the summer normal schools at the close of their summer sessions. An applicant who passes these examinations, making a grade of not less than 85 per cent on one or more high school subjects will be granted a special certificate entitling him to teach such subject or subjects."

WHAT TO TAKE—Students preparing for State Examination either for Provisional Certificate, Second Grade Certificate, or for First Grade Certificate may take any of the following classes:

Subjects for Examination 1919	Classes for Provi- sional Certificate	Classes for Second Grade Certificate	Classes for First Grade Certificate
Arithmetic	Mat. A (3)	Math. A (4)	Math. A (1), or (2)
Drawing		M. A. B (4), or (5)	M. A. B (1), (2), or (3)
Geography		Geog. A (2)	Geog. A (1), or (2)
Grammar, Composition	Eng. B (3)	Eng. B (4)	Eng. B. (1), or (2)
Physiology, Hygiene		P. E. A (2)	P. E. A (1), or (2)
Reading Methods		Ed. A (2)	Ed. A (1), or (2)
Spelling		Eng. A	Eng. A
Theory and Practice	Ed. B (2)	Ed. B (2)	Ed. B (1)
American History	Hist. B (2)	Hist. B (2)	Hist. B (1)
Virginia History, Civics	Hist. A (2)	Hist. A (3)	Hist. A (1)
Writing	M. A. A (2)	M. A. A (2)	M. A. A (1)
Agriculture			Biol. A
Algebra	Math. B (2)		Math. B (1), or (2)
English History	Hist. C (2)		Hist. C (1), or (2)
Physical Geography			Geog. B
Classics			

Students will not be limited to these classes but may take any classes offered in the summer school, if they so desire, and are prepared to do the work.

Students are advised to select from the above lists the subjects on which they feel that they are most deficient, or on which they must pass examinations in order to get the certificates for which they are to apply. The above classes are divided into sections to make them smaller, all sections of a class doing the same work. The Committee on Registration will be glad to assist students in deciding which classes or sections to take.

If you have had part of the examination before, and are trying to finish for a first grade certificate, you had better plan to take examination on all subjects on which you have not made a high grade. If a subject is taken the second time and a lower mark is made, one does not lose the first mark. The better one is taken in each case.

IV. EXTENSION OR RENEWAL OF CERTIFICATES

"A certificate may be extended or renewed only by the Department of Education. No certificate should be sent to the Department for renewal prior to April 1, or subsequent to September 15, of the year in which the certificate expires. All applications for renewals or extensions must be sent through the division superintendent and be accompanied by his recommendation or endorsement.

"There are two requirements for renewal:

1. Applicants must read five books on the Teachers' Reading course during the life of the certificate to be renewed.
2. In addition to the first requirement, applicants must satisfy at least one of the following conditions:
 1. Take an examination on the two books in Education included in the Reading Course for the year in which the certificate expires, or,
 2. Attend a Summer School for thirty days any time during the life of the certificate, and pursue a course of study consisting of at least three subjects, two of which must be in Education, or,
 3. Show that they have taught twenty-five years in the public schools of Virginia.

"The Reading Course for teachers will embrace five books—two on literature, one on American and Current History, and two in Education. It will be issued by the first of September of each scholastic year."

The course to be taken in accordance with the above regulation must be approved by the Committee on Registration. It may be taken in either the First or the Second Term.

V. SPECIAL CERTIFICATES

In the certification of teachers of the special subjects—Manual Arts (Drawing and Manual Training), Household Arts (Sewing, Cooking, etc.), Music, and of Physical Education, in which no State examinations are given, due credit will be given for the work completed at this school in the summer session. Excellent facilities are provided here for this special work.

For further information about Special Certificates, write us or the State Superintendent of Public Instruction, Richmond, Va.

VI. TRAINING FOR RURAL SUPERVISION

To accommodate the Rural Supervisor now in service and to meet the demand for additional supervisors these courses are suggested:

1. Rural School Supervision—Education 135.
2. Rural School Management—Education 136.
3. Rural Sociology—History 142, or,—
4. Educational Tests and Measurements—Education 137, or,—
5. Education of the Backward Child—Education 134, or,—
6. Principles of Teaching and Studying—Education 111, or others.

Consult the Director at the opening of the session or before.

VII. HIGH SCHOOL PRINCIPALS' COURSE

There is a conspicuous shortage of professionally trained principals for the smaller high schools. For principals and their assistants and for those looking forward to this important work we have especially arranged these courses:

1. Administration of the Small High School—Education 138.
2. The High School Survey—Education 139.
3. Rural School Supervision—Education 135, or,—
4. Educational Tests and Measurements—Education 137, or,—
5. Education of the Backward Child—Education 134, or,—
6. Rural Sociology—History 142, or others.

Students and prospective students are asked to present their needs to the Director for advice in choosing a course.

VIII. CREDIT AT THIS SCHOOL

Students in attendance during the summer terms who wish to work for Normal School credit and who take the class examinations and make a grade of 75 per cent on combined class-work and examination, will be given credit on our permanent records, and will be sent by the school a written statement, showing the courses that have been satisfactorily completed during the term and the school mark obtained on each course. In this way, if at any future time a student decides to return here and do further work toward one of the regular certificates or diplomas of this school, she may have full advantage of all work previously completed. Of course it is understood that the student must satisfy the usual entrance requirements before receiving normal school credit on any course.

Deficiencies in entrance requirements may be met by work done in the Summer Quarter. High School units may be made in this way for use at this school or elsewhere.

The Normal School has courses for the following certificates: Collegiate Professional Certificate (with the B. S. degree); Normal Professional Certificate (with the diploma); Elementary Professional Certificate; and Second Grade Certificate for high school graduates (those who complete the fourth year of high school work here). The regulations concerning these will be found in the annual catalog of the school and in the regulations of the State Department of Public Instruction.

Attention is called to the fact that all of the work required in the normal school for a certificate and much of the work required for a diploma or degree may be done in the Summer Quarter, or in any combination of quarters, as explained in the annual catalog. The advantage of this is apparent as in this way a teacher may continue her work as a teacher and at the same time work here for a certificate, diploma, or degree, which will be of great value to her in her future career. Either term of the Summer Quarter will count as *one-half* of a quarter, both terms counting as *one full* quarter. Any course numbered above 100 will be credited in full on regular certificate, diploma, and degree courses of the Normal School, the same as during the winter session.

REPORTS OF STATE CREDITS

State credits and State Certificates will be sent out from the office of the State Superintendent of Public Instruction at Richmond. Reports of students' work will be sent to the Richmond office by the school promptly at the close of each term. Students who fail to get their State reports or certificates, or who find apparent errors therein, should communicate with the Richmond office. The above extracts give the main parts of the State regulations governing State Teachers' Certificates, but those who desire any further information should ask their superintendent for a copy of "Form E—No. 19," or write to Richmond for it. Unusual or complicated situations as regards certificates must be referred to the State Superintendent, who alone is vested with final authority in such matters, and time will be saved by writing to him about such matters beforehand. The school has no authority to vary the regulations in any respect, but must interpret them literally.

EXPENSES OF STUDENTS

The cost of a *six-weeks* summer term at this school is extremely low. In comparing expenses with other institutions it should be noted that the rate for board covers *laundry* as well as meals and lodging, and the rooms are *completely furnished*, including all *bed-clothing and towels*.

FEEES

By order of the State Board of Education a \$1.50 *registration fee* is charged in the First Term, but not in the Second Term. *No tuition fee* is charged a student from Virginia in the First Term. Students from other states are charged a tuition fee of \$6.00 regardless of the courses taken. All students are charged \$6.00 tuition in the Second term. All fees must be paid *at the time of registration*.

Small *laboratory* fees are charged in certain courses in Household and Manual Arts, as indicated in connection with the courses in the following pages. No reduction of a registration, tuition, or laboratory fee will be allowed for late entrance or for withdrawal before the end of the term, no matter how brief the attendance.

TEXT-BOOKS

The books used are, in part, those used in public schools of the State. The required text-books are named in connection with the courses on the following pages. The text-books may be brought from home or purchased at the school supply-room. New books will be sold at publishers' prices, and second-hand books may usually be purchased very reasonably. Many of the text-books may be re-sold to the supply-room at the close of the term, provided they are in good order. Stationery, postage, and other supplies may be purchased at the supply-room. *Only cash sales will be made at the supply-room.*

LIVING ARRANGEMENTS

Excellent boarding accommodations for 250 ladies are provided in the school dormitories. None of the dormitory rooms may be occupied by one student alone; some are for two students; others accommodate three students. All dormitory rooms are, however, equipped with single beds, one for each occupant. Students desiring to room alone may secure rooms in private homes at rates somewhat higher than those here stated.

All rooms in the dormitories are outside rooms, equipped with window-screens and electric lights, and comfortably furnished with white iron beds, oak dressers, tables, chairs, rugs, clothes-closets, and all necessary bedding and towels. Numerous bathrooms are conveniently located on each floor, both shower and tub baths being provided with modern equipment.

Rooms in the dormitories will be assigned in order of application. *No assignment will be made for less than one full term and the board for the full term must be paid in advance at the beginning of the term.* Rooms will be ready for occupancy Monday, June 16, for the First Term, and must be vacated promptly on the morning of July 26, unless the occupant is remaining for the State Examination or for the Second Term. For the Second Term rooms will be ready for occupancy on Saturday, July 26, but not before 3 p. m.

For the First Term, rooms will positively *not be held in reserve for students later than 11 p. m., Tuesday, June 17;* if the student for whom a place is reserved is not present at that time the place will be given to another applicant, unless special arrangement has been made with the Director beforehand.

As the dining-hall accommodates a larger number than the dormitories, two hundred and fifty additional students rooming in private homes may take their meals at the school. All windows and doors of dining-room, pantries and kitchen have been thoroughly screened and all sanitary precautions taken.

Gentlemen may secure board in private homes, reserved for them on request.

Ladies who do not secure places in the dormitories will be assigned to private homes in the town. These are of two kinds, namely, those furnishing rooms only and those furnishing both rooms and meals, as follows:

(1) The school is now renting a number of rooms in private homes in the immediate neighborhood, students rooming in these and taking their meals at the school dining-room, also having the benefit of the school laundry. Students living on this plan pay the full amount of board to the school, the cost being exactly the same as for those rooming in the dormitories.

(2) When students room and also take their meals outside of the dormitories, no payment for board is made to the school, but to the parties with whom the students board. Such students must also make arrangements for their laundry. Those who desire this plan may arrange directly or through the school office.

The charge for board is somewhat higher on the second plan, due to the present cost of food supplies and labor.

Prospective students for either or both of the summer terms are urged to make application for room reservation at once.

COST OF BOARD

Board in the school dormitories (including rooms rented by the school) will be furnished during the Summer Quarter at the following rates. This includes *completely furnished room (with towels and all bedclothing), food, lights, laundry and service*. In comparing these rates with other schools care should be taken to note what is included in each case. We have here no "extras" in our charges, one rate covering everything.

First Term Boarding Rates:

From June 16 to July 26, full term.....	\$27.00
By the week, for less than full term.....	5.00
By the day, for less than a week.....	1.00

Second Term Boarding Rates:

From July 28 to August 29, full term.....	\$22.00
By the week, for less than full term.....	5.00
By the day, for less than a week.....	1.00

The special term rate is for those who pay *in advance, in full, at time of registration*. No others will be allowed this reduced rate. All who pay for less than the full term will be charged the *weekly* rate, and if for less than a week, the *daily* rate. If any one who pays in advance for the full term finds it necessary to leave before the term is out, a rebate will be issued for the difference (if any) calculated at the *weekly* or *daily* rate, as the case may be.

FINANCIAL AID FOR STUDENTS

Every summer a number of students are able to meet their living expenses in whole or part by filling positions in the school dining room for either or both Terms. These positions are filled entirely by students. A number of deserving students have thus been able to complete their courses by this provision for employment. There is no reason why any young woman physically strong cannot prepare for teaching. Since the number of applicants is usually large, the school cannot promise positions to all who apply. Write the Director as early as possible.

ADMISSION AND ATTENDANCE

No examination is required for admission. Certificates of work done elsewhere and credits obtained on the State Examinations will assist materially in registration.

The Registration Day for the first term will be Monday, June 16; and for the second term, Monday, July 28. *Full credit for six weeks of work cannot be allowed to students registering after the first three days of a term.* Delays occasioned by late closing of school terms will be allowed for, and satisfactory arrangements will be made if conditions are explained to the Director at entrance. Students preparing to take the State Examinations may enter at any time during the term, but they are *strongly advised* to come at the beginning.

All students attending the school will be required to register for the classes they attend, and they will be expected to do the regular work of these classes.

Classes will meet according to schedule, beginning at 8:00 a. m. on the second day of each term. *It is therefore very important that all the details of registration be arranged on the first day.*

All classes meet daily except Saturday, and also on Saturday, June 21, and every Saturday of the second term. Those who desire to obtain First Grade, Second Grade, or Provisional Certificates must remain at the school for State Examinations.

Students taking the Professional Certificate courses, the course for High School graduates, and those who are working for credit only at this Normal School, are not required to take the State Examinations, but will be given the class examinations on July 25 and August 29, the last day of each term.

COURSES OFFERED IN THE FIRST TERM

JUNE 16 TO JULY 25

I. BIOLOGY AND AGRICULTURE

119. NATURE STUDY.—*Professor Smith.*

This course is designed to make the students nature lovers and to acquaint them with some of the elementary facts of all the sciences in the phases that appeal to children, and to discuss the spirit, aims, and methods of nature study in the schools. Field trips for observation and collection of specimens are frequently made. It is expected that the class may make the beginning of a permanent school collection of specimens for nature study. Laboratory work supplements the outdoor work. Text-Book: Hodge's *Nature Study and Life*.

124. AGRICULTURE AND METHODS.—*Professor Chappellear.*

The purpose of this course is, first, to increase the agricultural knowledge of the teacher; second, to present methods of teaching the subject in the grammar grades; third, to make it possible for the teacher to co-operate actively with the county demonstrator and all other agencies making for rural betterment. Text-Book: Jackson and Daugherty's *Agriculture through the Laboratory and School Garden*.

125. SCHOOL GARDENING.—*Professor Chappellear.*

This is a course in nature study in which almost the entire time is given to actual work in school gardening, and in which are treated such topics as laying off a garden, how it should be dug, cultivated, and fertilized, what vegetables and what flowers may be raised to maturity during the school session, the effect of certain insects for good or bad, and other interesting questions arising during the process of cultivation. Designed to prepare for Supervision of School-Directed Home Gardens under the plan of the United States School Garden Army.

Preparatory for the State Examinations:

A. ELEMENTARY AGRICULTURE.—*Professor Chappellear.*

Text-Book: Duggar's *Agriculture for Southern Schools*.

II. EDUCATION

111. PRINCIPLES OF TEACHING AND STUDYING.—*Professor Shorts.*

The purpose of this course is to make a study of the elements of psychology in order to give an understanding of what mental processes are, and how the mind is developed; and to apply principles of psychology to studying and the teaching process. Unessential portions will be omitted, and only those topics which will be of practical value to the teacher will receive attention. Text-Book: Colvin and Bagley's *Human Behavior*.

113. ELEMENTARY EDUCATION.—*Professor Shorts.*

This is an introductory course for professional students, intended to give a general foundation for more specialized work to follow. It will consider some of the most important phases of modern education. Text-Book: La Rue's *The Science and Art of Teaching*. (Three sections of this class will be formed).

114. METHODS AND MANAGEMENT.—*Miss Stoakley.*

The principles of education are first covered with observations in the Trainig School to show how these principles work out in practice. Management will be considered in a summarized way.

116. PRIMARY METHODS IN READING (FIRST PART).—*Miss Porter.*

This is the first half of a course in methods of teaching reading in the primary grades. This most important subject will be treated in a very practical way, so that it may be of immediate use to the teacher in the work of the schoolroom. Text-Book: Klapper's *Teaching Children to Read*. (Two sections of this class will be formed).

118. PRIMARY METHODS—LANGUAGE.—*Miss Seeger.*

This course will consider methods of teaching language study in the lower grades. The relation of language work to the other branches of the course will be pointed out. (Two sections of this class will be formed).

119. OBSERVATION.—*Miss Spilman, Supervisor.*

Students will observe the teaching of the different branches in the primary or grammar grades, according to the certificate for which they are applying. The basis for observation will be two-fold, namely, (1) a stand-

ard text; and (2) previous work in methods. The course will consist of lectures, special observations illustrating points developed, discussion of special observation, grade observation with critic teachers. The work is planned to give an opportunity for understanding the best methods of instruction and discipline.

124. CHILD STUDY.—*Miss Seeger.*

The purpose of this course is to give the student a better knowledge of the child's nature, so that she may be better able to interpret his actions and to make use of his instincts and interests at the proper time. The work is carried on thru the study of tests, discussions, and observation of children. Text-Book: Kirkpatrick's *Fundamentals of Child Study*.

125. CHILD LITERATURE AND HISTORY STORIES.—*Miss Porter.*

In this course a study is made of literature appropriate for the first four grades, with discussions of the principles underlying the selection and presentation of stories to children. The course aims to present a broad range of materials which will give a good basis for the appreciation and selection of stories suitable to children of different ages. Story telling is a feature. Text-Book: McClintock's *Literature in Elementary Grades*; Wayland's *History Stories for Primary Grades*.

126. PRIMARY METHODS IN READING (SECOND PART.).—*Miss Porter.*

This is the second half of a course in methods of teaching reading in the lower grades, including phonics, spelling, etc. The place and importance of reading in the course of study will be shown, as well as its relation to the other subjects in the primary curriculum. Text-Book: Klapper's *Teaching Children to Read*.

128. PRIMARY METHODS—LANGUAGE AND SPELLING.—*Miss Seeger.*

In this second part of the course in language methods about four weeks will be given to language methods proper, with special emphasis upon the course of study for the first four grades. The remainder of the time will be devoted to spelling methods.

134. EDUCATION OF THE BACKWARD CHILD.—*Miss Spilman.*

The backward child is a problem in every schoolroom. This is a practical course in methods of picking out the laggard and of teaching him according to his needs. This course is the outgrowth of such work in the training school of this institution.

135. RURAL SCHOOL SUPERVISION.—*Miss Baugh.*

This course will make a study of the principles and procedures involved in the improvement of teachers in service, and will include a consideration of the aims, standards, problems, and methods of criticizing and correcting classroom work. The Virginia rural school situation will be kept constantly in mind. Some practice work will be included.

136. RURAL SCHOOL MANAGEMENT.—*Miss Baugh.*

Such practical problems as aiding teachers to secure an economical opening of the school session, grading, organization of routine, the daily schedule, attendance, promotion, discipline, school hygiene, recreation, school records, relation of teacher to school officials and patrons, the organization of community leagues, etc.—these are among the features of this course.

137. EDUCATIONAL TESTS AND MEASUREMENTS.—*Professor Holsinger.*

The recent attempts to measure scientifically the educational achievements of individuals and schools in the various subjects of the curriculum will be taken up in this course in such a way as to enable teachers to use these tests and to understand their use by others. This vital subject will be made the more practical by actually giving and scoring tests. Text-Book: Monroe's *Educational Tests and Measurements*.

138. ADMINISTRATION OF THE SMALL HIGH SCHOOL.—*Professor Holsinger.*

A very practical course for the inexperienced principal. The chief topics will be: The first day, teachers' meetings, handling community activities, supervision, the teaching corps, reports, parental co-operation, program making, advising pupils, professional reading, raising funds, school propaganda, testing and grading of pupils, the marking system, promotion and retention, planning, etc.

139. THE HIGH SCHOOL SURVEY.—*Professor Holsinger.*

A study of the method of procedure in making a scientific survey of town and rural high schools to prepare the principal to determine the efficiency of his school along all lines as compared with schools of similar size and rating. The main topics will be the building, the grounds, the equipment, finance, program of studies, student activities, quality of instruction, attainment of pupils, teaching force, quality of teachers, general administration of school, elimination, retardation, acceleration, necessary statistics and statistical methods, etc.

Preparatory for the State Examinations:

A. READING.—*Miss Baugh.*

Text-Book: Briggs and Coffman's *Reading in the Public Schools*. (Two sections of this class will be formed).

B. THEORY AND PRACTICE.—*Professor Cool.*

Text-Book: Bennett's *School Efficiency*. (Two sections of this class will be formed).

III. ENGLISH LANGUAGE AND LITERATURE

115. METHODS IN LITERATURE AND READING.—*Professor Johnston.*

It will be the aim of this course to acquaint the student with the best literary creations, with those men and women who have contributed largely to the growth of literature, and with the conditions under which literature has been created in the different ages. Reading and reading material for the grammar grades will also be covered. Text-Books: Smith's *What Can Literature Do for Me?* and references to Klapper.

116. LANGUAGE STUDY METHODS.—*Professor Johnston.*

This course will consider the teaching of spelling, language, and composition in the elementary school. Its object is to give students who are preparing to teach in elementary schools some additional drill in the subject matter of the elementary curriculum, and the essentials of method in the teaching of the English branches. The course will presuppose a good knowledge of these branches and the ability to use it. Text-Book: Goldwasser's *Method and Methods of Teaching English*. (Two sections of this class will be formed).

117. LANGUAGE AND GRAMMAR.—*Professor Johnston.*

In this course a detailed study is made of the present attitude towards grammar and its teaching. The proper correlation of language and grammar receive much attention. Text-Books: Leonard's *Grammar and Its Reasons*; Anderson's *The Study of English Words*.

Preparatory for the State Examinations:

A. SPELLING.—*Professor Wine.*

Text-Book: *New World Speller*.

B. ELEMENTARY ENGLISH GRAMMAR AND COMPOSITION.—
Professor Wine.

Text-Book: Emerson and Bender's *Modern English Grammar*. (Four sections of this class will be formed),

IV. GEOGRAPHY

114. GEOGRAPHY METHODS.—*Miss Spilman.*

This course deals with the teaching of geography in the grammar grades of the elementary school, the sources of suitable material, the organization of material, and methods of presenting to children. The making and reading of maps is given considerable attention. The work is made practical and is illustrated by lessons in the training school. Text-Books: Brigham and McFarlane's *Advanced Geography*; Sutherland's *Teaching of Geography*.

Preparatory for the State Examinations:

A. GENERAL GEOGRAPHY.—*Professor Smith.*

Text-Book: Fry's *Higher Geography* (Virginia Edition). (Two sections of this class will be formed).

B. PHYSICAL GEOGRAPHY.—*Professor Chappellear.*

Text-Book: Tarr's *New Physical Geography*.

V. HISTORY AND SOCIAL SCIENCES

112. AMERICAN HISTORY TO 1870.—*Dr. Wayland.*

The purpose of this course is to review and extend the study of American history as a basis for its teaching in the public schools. The period from the earliest settlements through the years of reconstruction after the Civil War is the special field of the course. Text-Books: Bassett's *The Plain Story of American History*, and MacDonald's *Documentary Source Book of American History*.

123. HIGH SCHOOL HISTORY METHODS.—*Dr. Wayland.*

The basis of this course will be found in the new organization of history courses to be used in Virginia high schools next session. Methods of presenting the material to classes will be given ample treatment.

142. RURAL SOCIOLOGY.—*Dr. Wayland.*

In Virginia the most pressing school problems are rural. Their solu-

tion will come with the solution of country life problems in general. The part of the teacher and rural supervisor in this significant work provides the central trend of this course. The point of view throughout will be practical.

Preparatory for the State Examinations:

A. CIVIL GOVERNMENT AND VIRGINIA HISTORY.—*Professor Cool and Dr. Wayland.*

Text-Books: McBain's *Government and Politics in Virginia* and Smithey's *History of Virginia*. (Three sections of this class will be formed).

B. UNITED STATES HISTORY.—*Professor Walker.*

Text-Book: Riley and Chandler's *Our Republic*. (Two sections of this class will be formed).

C. ENGLISH HISTORY.—*Professor Walker.*

Text-Book: Cheyney's *Short History of England*. (Two sections of this class will be formed).

VI. HOME ECONOMICS

111. ELEMENTARY SEWING.—(*Double Period.*)—*Miss Nichol.*

This is an elementary course planned for beginners, and will include needle work, simple machine-sewing, simple pattern-drafting and garment making. The fundamental principles of sewing will be taught, and each problem will be considered with reference to its use in public school work. Fee for materials, 50 cents.

114. ELEMENTARY COOKING.—(*Double Period.*)—*Miss Nichol.*

This will be an elementary course in cooking, including the study of foods as to their general composition and nutritive value, the effect of heat upon foods and their preparation, cooking processes, food preservation, the management of utensils and stoves, and the planning, preparation and serving of meals. Fee for materials, \$1.00.

115. COOKING.—(*Double Period.*)—*Miss Nichol.*

This is a continuation of 114, which is required for entrance to this course. Fee for materials, \$1.00. (Offered only if sufficient students make application on or before the day of registration).

119. SCHOOL AND HOME NURSING.—*Miss Godfrey.*

This course includes work in school and home nursing, emergencies, and the care of children. Its purpose is to give a knowledge of what to do in cases of accident or other emergencies in the absence of a physician, to give ability to nurse cases of sickness in the home in an intelligent manner, and to prepare food for the sick in the home. This theoretical instruction is accompanied by practical demonstrations, and is valuable to the teacher in caring for her pupils in school as well as in the home.

129. NUTRITION.—*Miss Nichol.*

A practical study of the composition and the nutritive value of foods and their function in the body; the family menu; feeding of infants, small children, the aged, and the sick—these are some of the topics to be covered.

NOTE—Additional Home Economics courses will be offered. Write the Director for the special bulletin; this school has been selected for teacher-training in Home Economics under the Smith-Hughes Act granting federal aid for this work.

VII. MANUAL ARTS

111. DRAWING FOR PRIMARY GRADES.—*Miss Buckley.*

The work of this course will include elementary drawing in pencil, charcoal, colored crayons, etc., suitable for use in the first four grades of public schools. No previous training in drawing is required for admission to this course.

112. HANDWORK FOR PRIMARY GRADES.—*Miss Buckley.*

The work of this course will include handwork suitable for the first four years of the elementary school, such as basketry and raffia work, paper and cardboard work, weaving and simple wood work. Fee for materials, 50 cents.

113. DRAWING FOR GRAMMAR GRADES.—*Miss Buckley.*

In this course the student will continue still-life drawing and the study of the principles of perspective. The work will be suitable for use in the last four grades of the elementary school.

118. ELEMENTARY WOODWORKING.—(*Double Period*).—*Miss Buckley.*

This course is a combination of practical work in wood, basketry, and

other hand work. Some of the problems will be as follows: furniture mending; restraining; making of mats, baskets, etc.; cat-tail rushes for trays, chairs, chair and stool-seats; cutting, dyeing, and weaving of rugs on hand looms made from box lumber and twigs; booklet making; labor-saving devices for the home; work in wood from dry goods boxes and other wood easily obtained for rural schools—articles to be useful in school and home. Fee for materials, 50 cents.

Preparatory for the State Examinations:

A. WRITING.—*Mrs. Le Hew.*

The work given is intended to develop a plain, rapid, and easily executed hand-writing. A part of the time is devoted to the discussion of methods in penmanship and the problems that arise in the teaching of this subject in elementary classes. The Locker system is used, and special certificates are given to those attaining proficiency. (Two sections of this class will be formed).

B. DRAWING.—*Miss Allison.*

No previous training in drawing is required for admission to this course. (Five sections of this class will be formed).

VIII. MATHEMATICS

107. PLANE GEOMETRY.—*Dr. Converse.*

This is a beginners' course and will cover as much of the regular high school course in the subject as is consistent with good work. The sections covered may be varied to suit the needs of the class. Text-Book: Wentworth-Smith's *Plane Geometry*. (Not offered unless sufficient students register the first day).

117. ARITHMETIC AND METHODS.—*Dr. Converse.*

This course is intended for those who have a fairly good knowledge of arithmetic, and will deal with the more advanced sections of the subject. A very rapid review will be made of the elementary sections, and most of the time put upon the more difficult parts. Text-Books: Smith's *Modern Advanced Arithmetic*; Brown and Coffman's *How to Teach Arithmetic*. (Two sections of this class will be formed).

119. ARITHMETIC METHODS.—*Dr. Converse.*

This course seeks to give the teacher the essentials of method in the presentation of number work in the different grades. A good foundation in subject-matter, such as course 117, will be required for admission. A knowledge of elementary algebra is also very desirable. Text-Book:

Brown and Coffman's *How to Teach Arithmetic*, with references to various text-books used in the schools.

NOTE—If sufficient students apply, one or more advanced classes in mathematics will be organized in accordance with the requirements of the students.

Preparatory for the State Examinations:

A. ARITHMETIC.—*Professor Scott.*

Text-Book: Smith's *Modern Advanced Arithmetic*. (Four sections of of this class will be formed).

B. ALGEBRA.—*Dr. Converse.*

Text-Book: Well's *Essentials of Algebra*.

IX. SCHOOL MUSIC

102. PIANO MUSIC.—(*Individual Instruction*).—*Miss Shaeffer.*

Students who desire to take individual lessons in piano music may arrange with the instructor. The grade of work will be adapted to the needs of the students. Beginners as well as advanced students are taken. Tuition fee, 50 cents a lesson. *Free use of pianos.*

109. MUSIC FOR PRIMARY GRADES.—*Miss Shaeffer.*

This course makes a study of the methods of teaching music in the graded and rural schools. Various courses of study are examined, selecting the best methods from each. The child's singing and speaking voice is studied especially, ways are considered for making school singing universal and enthusiastic, and for raising the musical standard in the community. A large part of the time is given to the selection of material, especially the primary song and its interpretation. (Two sections of this class will be formed, each to run three weeks).

110. MUSIC FOR GRAMMAR GRADES.—*Miss Shaeffer.*

This course is similar to course 109, but will consider more particularly songs suitable for the grammar grades. (Two sections of this class will be formed, each to run three weeks).

111. PRIMARY METHODS IN MUSIC.—*Miss Shaeffer.*

This is a continuation of course 109. It covers the work of the lower grades.

112. METHODS IN SCHOOL MUSIC.—*Miss Shaeffer.*

The work of course 110 is reviewed and continued in this course, with emphasis upon upper grade requirements.

X. PHYSICAL EDUCATION AND HYGIENE

114. SCHOOL HYGIENE AND SANITATION.—*Miss Stoakley and Professor Holsinger.*

This course includes a study of such problems as: the school plant, its site, construction, lighting, heating, ventilation, sanitation, the hygiene of the pupil, physical defects, communicable diseases, posture, diet, habits; the hygiene of instruction, apportionment of work, the daily schedule in relation to health, etc. Text-Book: Dresslar's *School Hygiene*. (Three sections of this class will be formed).

121. GAMES.—*Miss Loose.*

This class will study in a practical way various indoor and outdoor games suitable for children of different ages. The subject of directed play, school play-grounds, etc., will be considered in such a way that the teacher may gain many valuable ideas for use in her work. (Two sections of this class will be formed, each to run three weeks).

122. GAMES.—*Miss Loose.*

This course is similar to course 121, but will give more attention to games suitable for older children. It is intended especially for teachers in the grammar grades and high school. (Given July 7th to 25th, inclusive).

123. FOLK GAMES.—*Miss Loose.*

This course will include simple ring dances such as are adaptable for use with children, and will be of racial and national significance, as well as of interest from the social and recreative standpoint. (Given June 17th to July 4th, inclusive).

Preparatory for the State Examinations:

A. PHYSIOLOGY AND HYGIENE.—*Professor Smith.*

Text-Books: Ritchie's *Human Physiology* and Ritchie's *Primer of Sanitation*.

THE SECOND TERM

JULY 28 TO AUGUST 29

The work of this term will be just as thorough as that of the First Term, and in some ways more satisfactory. The classes will be smaller, giving more opportunity for individual attention. In previous summers the Second Term has been very successful, and the students have been deeply in earnest and have accomplished more than can usually be accomplished in the same time.

The work of the several departments will be adapted to the needs of those in attendance as far as practicable. In some cases it may be possible to form other classes than those listed below, if the number applying justifies the change. The time schedule can probably be changed, if necessary, to meet the needs of a student. It is altogether probable that everyone will be able to arrange a satisfactory program of work. Besides the various forms of credit which may be obtained for work done during the Second Term, as mentioned below, this term gives teachers an excellent opportunity to do advanced work and special work under the guidance of trained instructors and thus prepare themselves more thoroughly and extensively for their school duties.

A large number of the Canning Club girls of the State with their demonstration agents, will be in attendance during the first week of the Second Term and this will give teachers in attendance a fine opportunity to become familiar with this most important work. They will get many new ideas which they may carry back to their schools, particularly if working in country schools.

During the Second Term *all can be accommodated in the dormitory* buildings, and the school makes a happy, congenial, and helpful little community, living under ideal conditions for both pleasure and profitable study. Abundant opportunities are offered for recreation and amusement. The faculty is of the same high standard as during the First Term.

CREDIT FOR SECOND TERM WORK

I. PROFESSIONAL CERTIFICATES

During the Second Term either the First or Second Year of the courses for the *Elementary Professional Certificate*, either Primary or Grammar Grades, may be taken, all of the required subjects being offered during the Second Term as well as in the First Term. The same regulations will apply as stated on preceding pages for the First Term.

ELEMENTARY PROFESSIONAL CERTIFICATE FOR PRIMARY GRADES

First Year Course

1. Elementary Education—Education 113.
2. School Hygiene and Sanitation—Physical Education 114 (a).
3. Methods in Reading (First Part)—Education 116.
4. Methods in Language (First Part)—Education 118.
5. Songs and Games—Music 109 and Physical Education 121.

Second Year Course

6. Child Study—Education 124.
7. School Hygiene—Physical Education 114 (b).
8. Methods in Reading (Second Part)—Education 126.
9. Methods in Language and Spelling (Second Part)—Education 128.
10. Public School Music—Music 111.

FOR GRAMMAR GRADES

First Year Course

1. Elementary Education—Education 113.
2. School Hygiene and Sanitation—Physical Education 114 (a).
3. Methods in Language and Spelling—English 116.
4. Arithmetic and Methods—Mathematics 117.
5. Songs and Games—Music 110 and Physical Education 122.

Second Year Course

6. Principles of Teaching and Studying—Education 111.
7. Agriculture—Biology 124.
8. Methods in Language and Grammar—English 117.
9. Methods in Arithmetic (Second Part)—Mathematics 119.
10. Public School Music—Music 112.

Teachers completing satisfactorily the State Examinations during the First Term and thereby securing a First Grade Certificate may continue in the Second Term and complete the first summer's work on the professional courses. This will save them a whole year in time, as the course may be completed in the two following summers instead of three.

Any one who is eligible to begin the professional courses in the First Term may also begin them in the Second Term and receive exactly the same credit as when the course is taken in the First Term. Sometimes teachers wish to distribute the work of the summer over the two terms to make their programs lighter, and this may be readily arranged if desired.

If a student later decides to continue her Normal School work for a Collegiate Professional Certificate, a Normal Professional Certificate, a State Normal School Diploma, or the B. S. Degree, all the work she has satisfactorily completed on the above course will be fully credited, a six weeks' term counting as one-half of a quarter. Two six weeks' terms, whether in the same summer or not, count as a full quarter, which is one-third of a full school year.

The Second Term also offers an opportunity for a student to make good any failure made during the First Term on any subject.

II. CERTIFICATES FOR HIGH SCHOOL GRADUATES

During the Second Term the course for high school graduates desiring to secure teaching certificates, is given the same as during the First Term.

The course is the same as that for the first year of the Elementary Professional Certificate; either that for the primary

grades or for the grammar grades may be taken as outlined above. The regulations governing this certificate are stated in full under the head of "Credits for Summer Work" on preceding pages.

A student completing the above course and later deciding to enter the Normal School for a regular course leading to the Collegiate Professional Certificate, the Normal Professional Certificate, the Elementary Professional Certificate, the Normal School Diploma, or the B. S. Degree, will be credited with six weeks' work. This counts as one-sixth of a school year.

III. STATE EXAMINATIONS

No State Examinations are given at the close of the Second Term; but teachers who take part of the State Examinations in July will find it profitable to attend the Second Term of this school; the work will help them to prepare for the next examinations.

IV. EXTENSION OR RENEWAL OF CERTIFICATES

Courses for the renewal or extension of certificates may be taken in the Second Term as well as in the First Term, the same regulations applying as stated on a preceding page. Thirty-day attendance in the Second Term counts as much as in the First Term.

V. CREDIT AT THIS SCHOOL

Full credit toward all the certificates and diplomas of the State Normal School is allowed for work completed during the Second Term just as for that done in the First Term or during any part of the year. The six weeks' term counts as one-half of a quarter, and when taken with the First Term counts as a full quarter, or one-third of a full school year. Many of our best students have worked in the Second Summer Term for diplomas. Further statements concerning Normal School credits will be found on a preceding page, and full information may be obtained from the annual catalog or from the officials of the school.

VI. SPECIAL CERTIFICATES

The same advantages as regards Special Certificates are to be found in the Second Term as in the First Term. It would be particularly desirable to supplement the special work of the First Term in such cases with work in this term.

VII. POSTGRADUATE COURSES

A full schedule of postgraduate classes will be provided. Note the courses suggested and write your preferences to the Director.

EXPENSES OF STUDENTS

On account of the smaller number in attendance during the Second Term, all can certainly be accommodated, without crowding, in the dormitories on the school grounds. Board in private families can be obtained for somewhat higher rates than in the dormitories, if boarding off the grounds is preferred.

The cost for the Second Term is less than for the First Term.

No Registration Fee.

Tuition Fee for all students and all work\$ 6.00

Board for the entire Second Term, including furnished room, food, lights, laundry and service.....\$22.00

FINANCIAL AID FOR STUDENTS

The same provision for financial aid for worthy students is made in the Second Term that is made in the First Term. Consult a preceding page.

COURSES OFFERED IN THE SECOND TERM

JULY 28 TO AUGUST 29

I. BIOLOGY AND AGRICULTURE

124. AGRICULTURE AND METHODS.—*Professor Chappelear.*

The purpose of this course is, first, to increase the agricultural knowledge of the teacher; second, to present methods of teaching the subject in the grammar grades; third, to make it possible for the teacher to cooperate actively with the county demonstrator and all other agencies making for rural betterment. Text-Book: Jackson and Daugherty's *Agriculture through the Laboratory and School Garden*.

II. EDUCATION

111. PRINCIPLES OF TEACHING AND STUDYING.—*Professor Shorts.*

The purpose of this course is to make a study of the elements of psychology in order to give an understanding of what mental processes are, and how the mind is developed; and to apply principles of psychology to studying and the teaching process. Unessential portions will be omitted, and only those topics which will be of practical value to the teacher will receive attention. Text-Book: Colvin and Bagley's *Human Behavior*.

113. ELEMENTARY EDUCATION.—*Professor Shorts.*

This is an introductory course for professional students, intended to give a general foundation for more specialized work to follow. It will consider some of the most important phases of modern education. Text-Book: LaRue's *The Science and Art of Teaching*.

116. PRIMARY METHODS IN READING (*First Part*).—*Miss Witt.*

This is the first half of a course in methods of teaching reading in the primary grades. This most important subject will be treated in a very practical way, so that it may be of immediate use to the teacher in the work of the school-room. Text-Book: Klapper's *Teaching Children to read*.

118. PRIMARY METHODS—LANGUAGE.—*Miss Witt.*

This course will consider methods of teaching language study in the

lower grades. The relation of language work to the other branches of the course will be pointed out.

124. CHILD STUDY.—*Professor Shorts.*

The purpose of this course is to give the student a better knowledge of the child's nature, so that she may be better able to interpret his actions and to make use of his instincts and interests at the proper time. The work is carried on thru the study of tests, discussions, and observation of children. Text-Book: Kirkpatrick's *Fundamentals of Child Study*.

126. PRIMARY METHODS IN READING (*Second Part*).—*Miss Witt.*

This is the second half of a course in methods of teaching reading in the lower grades, including phonics, spelling, etc. The place and importance of reading in the course of study will be shown, as well as its relation to the other subjects in the primary curriculum. Text-Book: Klapper's *Teaching Children to Read*.

128. PRIMARY METHODS—LANGUAGE AND SPELLING.—*Miss Witt.*

In this second part of the course in language methods about four weeks will be given to language methods proper, with special emphasis upon the course of study for the first four grades. The remainder of the time will be devoted to spelling methods.

133. HIGH SCHOOL TEACHING.—*Professor Holsinger.*

The basic principles of secondary education with emphasis upon teaching and management will be considered in this course. Text-Book: Colvin's *An Introduction to High School Teaching*.

ADDITIONAL COURSES:

One or more of the following courses will be given in accordance with the wishes of the students applying for the work:

137. EDUCATIONAL TESTS AND MEASUREMENTS.

141, or 142. HISTORY OF EDUCATION.

145. PUBLIC SCHOOL SYSTEMS.

III. ENGLISH LANGUAGE AND LITERATURE

107. RHETORIC AND COMPOSITION.—*Dr. Converse.*

This course makes a study of diction, the forms and the properties of style, metre, and poetry. Prose composition is emphasized, and much

practice is given to oral as well as written composition. Many illustrative examples are included, and the actual needs of the prospective teacher are kept in mind. Text-Book: Brook's *English Composition, Book II*.

116. LANGUAGE STUDY METHODS.—*Professor Johnston.*

This course will consider the teaching of reading, spelling, language, grammar, writing, and composition in the elementary school. Its object is to give students who are preparing to teach in elementary schools some additional drill in the subject-matter of the elementary curriculum, and the essentials of method in the teaching of the English branches. The course will presuppose a good knowledge of these branches and the ability to use it. Text-Book: Klapper's *The Teaching of English*.

117. LANGUAGE AND GRAMMAR.—*Professor Johnston.*

In this course a detailed study is made of the present attitude towards grammar and its teaching. The proper correlation of language and grammar receive much attention. Text-Books: Leonard's *Grammar and its Reasons*; Anderson's *The Study of English Words*.

ADDITIONAL COURSES:

If a sufficient number apply for the following courses, it is altogether probable that arrangements will be made for giving them:

141. CLASSICAL LITERATURE.

142. HISTORY OF THE ENGLISH LANGUAGE.

IV. HISTORY AND SOCIAL SCIENCES

If a sufficient number apply Dr. Wayland will offer one or more of the following courses:

119. AMERICAN HISTORY AND METHODS.

131. AMERICAN HISTORY SINCE 1870.

133. LATIN-AMERICAN HISTORY.

V. HOME ECONOMICS

111. ELEMENTARY SEWING.—(*Double Period.*)

This is an elementary course planned for beginners, and will include needle work, simple machine-sewing, simple pattern-drafting and garment making. The fundamental principles of sewing will be taught, and each problem will be considered with reference to its use in public school work. Fee for materials, 50 cents.

114. ELEMENTARY COOKING.—(*Double Period.*)

This will be an elementary course in cooking, including the study of foods as to their general composition and nutritive value, the effect of heat upon foods and their preparation, cooking processes, food preservation, the management of utensils and stoves, and the planning, preparation and serving of meals. Fee for materials, \$1.00.

ADDITIONAL COURSES:

If a sufficient number apply for the following courses, it is altogether probable that arrangements will be made to give them:

112. SEWING.

115. COOKING.

VI. MANUAL ARTS

110. WRITING.—*Mrs. Le Hew.*

This course is intended to develop a plain, rapid, and easily executed handwriting. As much practice will be given as the time will allow. A part of the time will be devoted to the discussion of methods in penmanship and the problems that arise in the teaching of this subject in the elementary school. The Locker system is used, and special certificates are given to those attaining proficiency.

*111. DRAWING FOR PRIMARY GRADES.—*Miss Roller.*

The work of this course will include elementary drawing in pencil, charcoal, colored crayons, etc., suitable for use in the first four grades of public schools. No previous training in drawing is required for admission to this course.

112. HANDWORK FOR PRIMARY GRADES.—*Miss Roller.*

The work of this course will include handwork suitable for the first four years of the elementary school, such as basketry and raffia work, paper and card board work, weaving, and simple wood work. Fee for materials, 50 cents.

113. DRAWING FOR GRAMMAR GRADES.—*Miss Roller.*

In this course the students will continue still-life drawing and the study of the principles of perspective. The work will be suitable for use in the last four grades of the elementary school.

VII. MATHEMATICS

117. ARITHMETIC AND METHODS.—*Dr. Converse.*

This course is intended for those who have a fairly good knowledge

of arithmetic, and will deal with the more advanced sections of the subject. A very rapid review will be made of the elementary sections, and most of the time put upon the more difficult parts. Text-Books: Smith's *Modern Advanced Arithmetic*; Brown and Coffman's *How to Teach Arithmetic*.

119. ARITHMETIC METHODS.—*Dr. Converse.*

This course seeks to give the teacher the essentials of method in the presentation of number work in the different grades. A good foundation in subject-matter, such as course 117, will be required for admission. A knowledge of elementary algebra is also very desirable. Text-Book: Brown and Coffman's *How to Teach Arithmetic*, with references to various text-books used in the schools.

ADDITIONAL COURSES:

If a sufficient number apply for the following courses, it is altogether probable that arrangements will be made to give them:

104, 105, or 106. ALGEBRA.

107, 108, or 109. PLANE GEOMETRY.

121. ALGEBRA AND GEOMETRY METHODS.

131. ANALYTICAL GEOMETRY.

132. CALCULUS.

VIII. SCHOOL MUSIC

102. PIANO MUSIC—*Individual Instruction.*—*Miss Penick.*

Students who desire to take individual lessons in piano music may arrange with the instructor. The grade of work will be adapted to the needs of the students. Beginners as well as advanced students are taken. Tuition fee: 50 cents per lesson. *Free use of Pianos.*

109. MUSIC FOR PRIMARY GRADES.—*Miss Penick.*

This course makes a study of the methods of teaching music in the graded and rural schools. Various courses of study are examined, selecting the best methods from each. The child's singing and speaking voice is studied especially, ways are considered for making school singing universal and enthusiastic, and for raising the musical standard in the community. A large part of the time is given to the selection of material; especially the primary song and its interpretation. (Given August 14 to 29, inclusive).

110. MUSIC FOR GRAMMAR GRADES.—*Miss Penick.*

This course is similar to 109, but will consider more particularly songs suitable for the grammar grades. (Given July 28 to August 13, inclusive).

111. PRIMARY METHODS IN MUSIC.—*Miss Penick.*

This is a continuation of course 109. It covers the work of the lower grades.

112. METHODS IN SCHOOL MUSIC.—*Miss Penick.*

The work of course 110 is reviewed and continued in this course, with emphasis upon upper grade requirements.

IX. PHYSICAL SCIENCE

If a sufficient number apply for the following courses, it is altogether probable that arrangements will be made to give them:

104. PHYSICS.

107. CHEMISTRY.

X. PHYSICAL EDUCATION AND HYGIENE

114. SCHOOL HYGIENE AND SANITATION.—*Professor Holsinger.*

This course includes a study of such problems as: the school plant, its site, construction, lighting, heating, ventilation, sanitation, the hygiene of the pupil, physical defects, communicable diseases, posture, diet, habits; the hygiene of instruction, apportionment of work, the daily schedule in relation to health, etc. Text-Book: Dresslar's *School Hygiene*. (Two sections of this class will be formed).

121. GAMES.—*Miss Loose.*

This class will study in a practical way various indoor and outdoor games suitable for children of different ages. The subject of directed play, school play-grounds, etc., will be considered in such a way that the teachers may gain many valuable ideas for use in her work. (Given July 28 to August 13, inclusive).

122. GAMES.—*Miss Loose.*

This course is similar to course 121, but will give more attention to games suitable for older children in the grammar grades and high school. (Given August 14 to August 29, inclusive).

SPECIAL COURSE FOR CANNING CLUB GIRLS

A special course consisting of class work, lectures, demonstrations, and conferences, will be arranged during the Second Term for the members of the Canning Clubs. This will be in charge of Miss Ella G. Agnew, the Agent for Home Demonstration Work, who will be assisted by a number of instructors. Other specialists will also be in attendance to present certain phases of the work. The equipment of the school is especially well adapted to work of this character, and excellent provision will be made for it.

DIRECTIONS TO STUDENTS

1. Please read carefully this catalogue.
2. If you have not reserved a boarding place either in the dormitories or somewhere in town (unless you will live at home) do so *at once*.
3. All trains arriving on June 16th and July 28th, will be met at the depot by representatives of the school, and on other days by request.
4. Do not give your railroad baggage-check to any one on the train or at the depot, but bring it *to the school office as soon as you reach Harrisonburg. This is important, and will save you both money and trouble.*
5. Table napkins should be brought for use in the dining-room.
6. Fill out the Preliminary Application Blank, tear it out, and mail it to the Director of the Summer Session at once.

TRAINS TO HARRISONBURG

The schedule time of the trains arriving at Harrisonburg is given here. By referring to a time-table to be obtained from the railroad agent at your nearest railroad station, and finding on it one of the points mentioned below and the time as here given, you can easily determine which train to take in order to make the proper connections.

SOUTHERN RAILWAY:

(Connecting at Alexandria with R. F. & P.; at Strasburg Junction with B. & O.)

Lv. Alexandria	Manassas	Strasburg Jct.	Ar. Harrisonb'g
8:50 a. m.	10:12 a. m.	11:20 p. m.	3:30 p. m.
4:02 p. m.	5:10 p. m.	8:15 p. m.	10:20 p. m.
		7:40 a. m.	9:30 a. m.

BALTIMORE & OHIO RAILWAY:

(Connecting at Lexington and Staunton with C. & O.)

Lv. Lexington	Lv. Staunton	Ar. Harrisonb'g
8:15 a. m.	10:20 a. m.	11:20 a. m.
12:01 m.	1:42 p. m.	2:45 p. m.
Lv. Winchester		Ar. Harrisonb'g
12:22 p. m.		3:30 p. m.
7:10 p. m.		10:20 p. m.

AUTOMOBILE SERVICE:

Automobile service for the transportation of passengers is also provided between Staunton and Harrisonburg.

CHESAPEAKE WESTERN RAILWAY:

(Connecting at Elkton with the N. & W.)

Lv. Elkton	Ar. Normal
7:00 a. m.	8:20 a. m.
12:05 p. m.	1:10 p. m.
5:05 p. m.	6:08 p. m.

Students are advised to consult their nearest railroad agent for verification of the time of trains.

PRELIMINARY APPLICATION

SUMMER, 1919

—————
Date.....1919.

Name

Post-office

Course (or classes) you expect to take.....

.....

.....

.....

.....

.....

For what certificate?.....

Where do you wish to room?.....

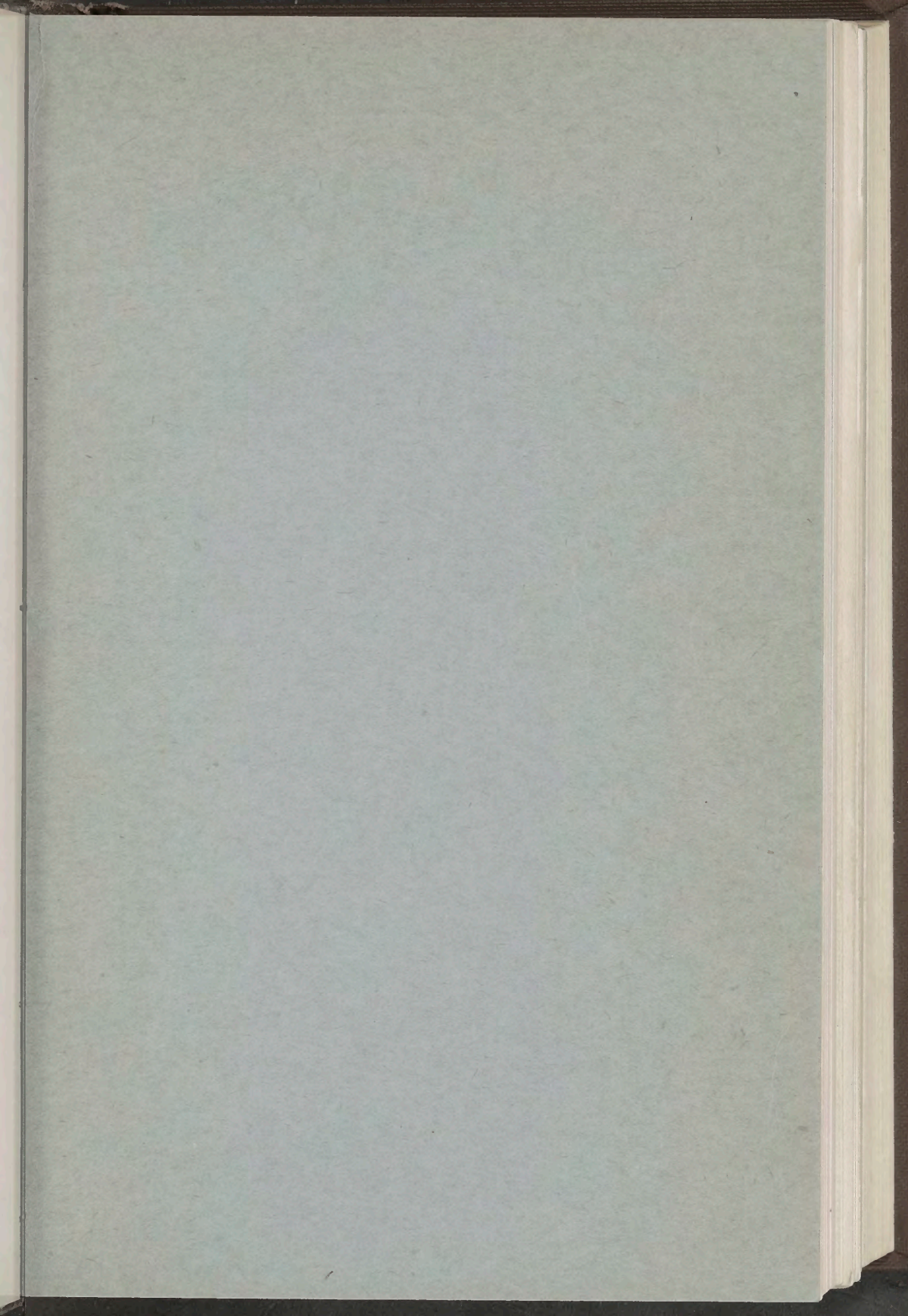
.....

Room with whom (if any preference as to room-mates)?.....

.....

First, or Second, or Both Terms?.....

THE MCCLURE CO., INC., PRINTERS, STAUNTON, VA.



MAP OF VIRGINIA

Showing Railroad Connections to Harrisonburg—
Southern, B. & O. and C.-W. Railroads direct,
N. & W. via Elkton, and C. & O. via Staunton or
Lexington.

(Circles are fifty miles apart, showing distance
of any part of the State from Harrisonburg.)

